

SAMPLE COVER ONLY



GARRATT PUBLISHING CATHOLIC COLLEGE MULGRAVE



DIARY 2024

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YOUR SCHOOL CATHOLIC COLLEGE

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YOUR SCHOOL CATHOLIC COLLEGE

STUDENT INFORMATION

Student's Name

Pastoral Care Group

Pastoral Care Advisor Pastoral Care Room

Pastoral Care Advisor's Email.....

Emergency Contact Number

COLLEGE CONTACTS

College Office Telephone

Street address

Mailing address

Website

Email

2023 SCHOOL TERM DATES

Term 1 1 February to 6 April

Term 2 24 April to 30 June

Term 3 17 July to 22 September

Term 4 9 October to 8 December

** Please refer carefully to the College Calendar for specific details of Pupil Free Days.*

ACKNOWLEDGEMENT OF COUNTRY

As we gather on this sacred land to build Character-Learning-Compassion, let us acknowledge that we are standing on Noongar country for which the members and the elders of the local Aboriginal community, the Wadjuk/Swan River people, and their ancestors have been custodians for thousands of years. Land on which they have performed ceremonies, celebrations, initiations and renewals. We acknowledge their living culture and unique role in the life of this country. We also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the education of all children and people in this country we all live in and share together – Australia.

COVER PHOTO

Our Cover Photo includes the College Value Poles and Chapel. The cross on our Chapel reminds us of our Catholic faith and College Motto "Grow in Christ". Each Value Pole represents one of the College Values: Character, Learning and Compassion with the Nyoongar translation Walkoo (Character), Kadidjiny (Learning) and Koort (Compassion). The colours used on the Value Poles represent the colours of the land and water and that of the Aboriginal and Torres Strait Islander flags.

YOUR SCHOOL CATHOLIC COLLEGE

STUDENT TIMETABLE

NORMAL BELLS	
WARNING BELL	08:25 AM
PCG	08:30 AM
	08:45 AM
Period 1	08:45 AM
	09:40 AM
Period 2	09:40 AM
	10:35 AM
Recess	10:35 AM
	11:00 AM
Period 3	11:00 AM
	11:55 AM
Period 4	11:55 AM
	12:50 PM
Lunch	12:50 PM
	01:25 PM
Period 5	01:25 PM
	02:20 PM
Period 6	02:20 PM
	03:15 PM

WEDNESDAY BELLS	
WARNING BELL	08:25 AM
PCP	08:30 AM
	09:15 AM
Period 1	09:15 AM
	10:00 AM
Period 2	10:00 AM
	10:45 AM
Recess	10:45 AM
	11:10 AM
Period 3	11:10 AM
	11:55 AM
Period 4	11:55 AM
	12:40 PM
Lunch	12:40 PM
	01:15 PM
Period 5	01:15 PM
	02:00 PM
Period 6	02:00 PM
	02:45 PM

*PCP = Pastoral Care Period

Note: On some occasions it will be necessary to have a College Assembly in the morning – eg: Prefect Induction and Opening Mass. On such occasions, the bell times for the day will be published before the event.

YOUR SCHOOL CATHOLIC COLLEGE

OUR CREST

- CROSS** Love and life, symbol of JESUS CHRIST who offers us His goodness, truth and life.
- SHIELD** A symbol of PROTECTION and SECURITY God, our Father, offers.
- BOOK** A symbol of our search for LEARNING AND TRUTH - spiritual, moral, intellectual and social.
- SOUTHERN CROSS** A symbol of the AUSTRALIAN COMMUNITY and the AUSTRALIAN CHURCH - we are united as God's people and work together for a peaceful and just Australia.



OUR MOTTO – “GROW IN CHRIST”

It was Jesus' expressed wish that we should be extensions of His life in our time. He said, *"I am the vine, you are the branches"*. The Church urges the Catholic school to enable the students *"to live a new life in Christ"*. Jesus is the Head of the school community. We seek to help students to grow like Jesus in the way they think and the way they love.

The College motto **"GROW IN CHRIST"** is strongly exemplified in the person and life of our patron, Caroline Chisholm.

OUR VISION

In Service of Christ and Community, we Seek Excellence

The heart of life is **Christ**, through Him we can live abundantly. We aspire to educate in faith the whole person, so that they bear witness to Gospel values when creating the society envisaged by Christ.

As a College, we celebrate our diverse **community**. We aspire for our students to connect both locally and globally, and serve as agents of change who work for the common good in transforming society for the better.

We possess the potential for **excellence** and want individuals to realise their unique purpose. We aspire to form courageous leaders who strive to be their best and challenge society to make present God's desire for humanity.

OUR MISSION

We promote the formation of the whole person, to be an instrument of Christ in this world

As a life-long learning community where education is illumined by faith, we are attentive to the entirety of the whole person, continually formed in order to find a place in a society characterised by skill. The pursuit of excellence in those skills is intentional and grounded in the conviction that knowledge set in the context of faith becomes wisdom.

As a Church community, we promote this formation to be a sign of Christ in a dynamic world. This commitment to truth is attentive to culture and recognises that knowledge is valuable when in service of others. This integration of faith, life and culture occurs in an engaging environment that empowers members to contribute to the progress of society.

OUR VALUES

CHARACTER LEARNING COMPASSION

Character; the strength of qualities within an individual that determines how they think, feel and behave. This value upholds the distinct personality of each student who is encouraged to grow in Christ. Character calls us to live the expectations of the College.

Learning; the integration of human knowledge, belief, and behaviour that stems from the education process. This value promotes a cycle of enquiry, critical thinking, creation and reflection. The culture of the College calls us to sustain a spirit of lifelong learning.

Compassion; the concern for others, and taking action to alleviate any adversity. This value is exemplified in the life of Christ and Caroline Chisholm. Compassion calls us to serve the needs of others to make our world a better place.

YOUR SCHOOL CATHOLIC COLLEGE

HISTORY

Your Catholic College was established in 1989 as a result of the amalgamation of St Mark's College, Bedford, conducted by the Christian Brothers, and St Thomas Aquinas College, Bedford, conducted by the Dominican Sisters. From 1989 to 2002, the College had two campuses. The senior students were taught at the original St Thomas Aquinas College site in Wood Street and the junior students were taught at the St Mark's College site in Beaufort Street. In 2003 the two campuses were combined.

CAROLINE CHISHOLM

Born on 8 May, 1808 in Northampton, England, Caroline received a traditional middle class education. At a young age, she became interested in helping others.

Caroline was a quiet but determined young lady. She married Archibald Chisholm, a young army officer, in 1830. She became a Catholic soon after her marriage and remained a committed Catholic for the remainder of her life. Soon after they were married, she accompanied her husband when he returned to his regiment in India.

Soon after her arrival in Madras, India in 1832, Caroline established the "Female School of Industry for the Daughters of European Soldiers" which aimed at providing the girls with future security and self respect. In 1838, Caroline, her husband and two sons who were born in India sailed for Australia.

The family settled at Windsor about 50 kilometres from Sydney and a third child was born in 1839. Caroline again began helping others, this time the young, homeless immigrant girls she saw in Sydney. She was so dedicated to the work that when Archibald was recalled to active army service in China, they decided Caroline and their children would remain in Australia.

After making suitable arrangements to ensure her children were well cared for, Caroline made this solemn vow on Easter Sunday, 1841:

"I resolve in every way to sacrifice my feelings, to surrender all my comforts and to devote myself to work I have at hand. I promise to know neither country nor creed but to serve all justly and impartially."

Caroline's work included the establishment of a home for migrant girls in a disused barracks in Sydney and the setting up of an employment registry office. She met the migrant ships, encouraged the girls to stay temporarily in the home and helped them to find employment where they would not be exploited or ill-treated. As a result of Caroline's actions, migrant ships became less crowded; passengers were better fed and female passengers less likely to be harassed by the crew and other passengers. However, her continuing ill health forced her to return to England in 1866 and she died on Easter Sunday, 25 March, 1877.

Caroline Chisholm

*Stirred by her Catholic faith,
Caroline was a woman
of Christian compassion
whose courage, vision and
works helped improve
the lives of many people.*



YOUR SCHOOL CATHOLIC COLLEGE

PRAYERS

Students are encouraged to share the events of each day of their school lives with God. Prayer at morning Pastoral Care Group Meeting and during the Religious Education lesson provides the opportunity for students to centre their lives on God.

In the name of the Father and of the Son and of the Holy Spirit. Amen.

1. The Lord's Prayer

Our Father, in heaven, holy be your name;
Your kingdom come, your will be done;
on earth as it is in heaven.
Give us this day our daily bread;
and forgive us our trespasses, as we
forgive those who trespass against us;
Lead us not into temptation, but
deliver us from evil. Amen.

2. The Hail Mary

Hail Mary, full of grace, the Lord is with you.
Blessed are you among women,
and blessed is the fruit of your womb, Jesus.
Holy Mary, Mother of God, pray for us
sinners, now, and at the hour of our death. Amen.

3. Glory Be To The Father

Glory be to the Father,
and to the Son, and to the Holy Spirit;
as it was in the beginning, is now,
and ever shall be, world without end. Amen

4. College Prayer

Our Father, we ask you to bless the
members of our College.
Help us to act justly to all and to treat
others as we ourselves want to be treated.
As followers of Caroline Chisholm may we serve the needs of
others to make our world a better place.
Amen

5. College Prayer in Noongar

Maaman yira nyin, kadjan maar-barang Your Catholic
College.
Dalanyiny koorta-djinoong yeye kadidjiny moort noyt.
Caroline Chisholm ngala birdiya woort-koorl
Koort dook-nyin karlak-iny
Kaya-wah

6. Act of Contrition

My God, I am heartily sorry for having offended you, and I
detest all of my sins, because of your just punishment, but
most of all because they offend you, my God, who are all
good and deserving of all my love. I firmly resolve, with the
help of your grace, to sin no more and to avoid the near
occasions of sin. Amen.

Our Vision, Mission, Values Prayer

Our Father,
We aspire to be Christ-centred so that we
can live the fullness of life. To serve as
instruments of change and to seek excellence
through our unique gifts and talents to make
present God's desire for humanity.

Help us to follow the mission of Christ and the
example of Our Patron Caroline Chisholm.
Guide and strengthen our efforts in promoting
the formation of the whole person. May our
words and gestures across the faith, life and culture
of our College, contribute to the service of our
community and the progress of society.

Help us to make decisions based on what is 'good'
or 'right' rather than what is popular or easy. May
we create communities of character that uphold the
distinct personality of each student and displaying
virtues of wisdom, justice self-control and courage.

Enlighten us with a mind that can know and a heart
that can love. Grant to us Lord, that as we explore
the mysteries of your creation and wonder at your
works, we aspire to sustain a spirit of lifelong learning.

May we live each day, alleviating hurt through
our actions, speaking courageously in our words,
and giving generously with a compassionate heart.

YOUR SCHOOL CATHOLIC COLLEGE

2023 TERM ONE COLLEGE CALENDAR

1.0	Jan 23	Jan 24	Jan 25	Jan 26	Jan 27	Jan 28	Jan 29
			PEER LEADERS' TRAINING DAY STUDENT LEADERS' PLANNING DAY	AUSTRALIA DAY PUBLIC HOLIDAY		St Thomas Aquinas	4th Sunday Ordinary Time
1.1	Jan 30	Jan 31	Feb 1	Feb 2	Feb 3	Feb 4	Feb 5
	STAFF PL DAY	STAFF PL DAY	TERM 1 COMMENCES (YR 7&12) YR 7 ORIENTATION YR 11 PEER SUPPORT YR 12 SEMINAR DAY	TERM 1 COMMENCES (YR 8-11) HOUSE ASSEMBLIES CHISHOLM CARE COMMENCES (YR 8-11)	YR 7 RETREAT CHISHOLM CARE COMMENCES (YR 7) CHISHOLM MINISTERS RETREAT		5th Sunday Ordinary Time
1.2	Feb 6	Feb 7	Feb 8	Feb 9	Feb 10	Feb 11	Feb 12
	PARENT ENGAGEMENT GROUP MTG		OPENING MASS/ STUDENT LEADERS' INDUCTION		MENTORS' BREAKFAST YEAR 8-10 SUBJECT CHANGE DEADLINE		6th Sunday Ordinary Time
1.3	Feb 13	Feb 14	Feb 15	Feb 16	Feb 17	Feb 18	Feb 19
		ONSITE INDUCTION DAY	97 CLUB ASSEMBLY YR 9 & 10 HOUSE REP INDUCTIONS YR 8 HOUSE SWIMMING CARNIVAL YR 9-12 TWILIGHT SWIMMING CARNIVAL		YR 7 HOUSE SWIMMING CARNIVAL		7th Sunday Ordinary Time
1.4	Feb 20	Feb 21	Feb 22	Feb 23	Feb 24	Feb 25	Feb 26
			ASH WEDNESDAY HOUSE ASSEMBLIES PROJECT COMPASSION COMMENCES NAS v NEW (7A, 8H)		YR 11-12 SUBJECT SELECTION DEADLINE		1st Sunday Lent
1.5	Feb 27	Feb 28	Mar 1	Mar 2	Mar 3	Mar 4	Mar 5
	OLNA (YR 10-12) YR 9 INTO ADULTHOOD WORKSHOP 1 ALUMNI COMMITTEE MTG	OLNA (YR 10-12) YR 8-12 PARENT SEMINAR NAS v SHC (7H, 8A)	OLNA (YR 10-12) YR 8 & 12 HOUSE REP INDUCTIONS NAS v SHC (9H, 10A)	OLNA (YR 10-12) YR 10 RETREAT NAS SWIM CARNIVAL	OLNA (YR 10-12) YR 11 RETREAT		2nd Sunday Lent
1.6	Mar 6	Mar 7	Mar 8	Mar 9	Mar 11	Mar 12	
	LABOUR DAY PUBLIC HOLIDAY	OLNA (YR 10-12) NAS v SER (7H, 8A)	YR 7 & 11 HOUSE REP INDUCTIONS OLNA (YR 10-12) NAS v SHC (9H, 10A)	OPEN DAY OLNA (YR 10-12)	OLNA (YR 10-12)		3rd Sunday Lent
1.7	Mar 13	Mar 14	Mar 15	Mar 16	Mar 17	Mar 18	Mar 19
	YR 7 PARENT SEMINAR	YR 5 SIBLING INTERVIEWS NAS BYE	NAPLAN COMMENCES YR 5 SIBLING INTERVIEWS NAS BYE	NAPLAN	COLLEGE ASSEMBLY – HARMONY DAY NAPLAN CHISHOLM MINISTERS RETREAT		4th Sunday Lent
1.8	Mar 20	Mar 21	Mar 22	Mar 23	Mar 24	Mar 25	Mar 26
	NAPLAN NAS SUMMER PHOTOS ALUMNI COMMITTEE MTG	NAPLAN NAS SUMMER PHOTOS NAS v JTC (7A, 8H)	ACC SWIMMING CARNIVAL NAS SUMMER PHOTOS NAS v JTC (9A, 10H)	NAPLAN MUSIC CAMP	NAPLAN MUSIC CAMP ALUMNI SOCIAL EVENT	SCHOLARSHIP TESTING YR 7 2024 MUSIC CAMP	5th Sunday Lent
1.9	Mar 27	Mar 28	Mar 29	Mar 30	Mar 31	Apr 1	Apr 2
	NAPLAN CONCLUDES	NAS FINALS	NAS FINALS	YR 8 RETREAT	YR 9 RETREAT		PALM SUNDAY
1.10	Apr 3	Apr 4	Apr 5	Apr 6	Apr 7	Apr 8	Apr 9
	HOLY WEEK YR 11/12 NAS ONE DAY CARNIVAL	YR 7-12 CROSS COUNTRY CARNIVAL	STATIONS OF THE CROSS YR 11 B STREET SMART	HOLY THURSDAY PROJECT COMPASSION CONCLUDES TERM 1 CONCLUDES	GOOD FRIDAY PUBLIC HOLIDAY		EASTER SUNDAY
TERM 1 HOLIDAYS							
	Apr 10	Apr 11	Apr 12	Apr 13	Apr 14	Apr 15	Apr 16
	EASTER MONDAY PUBLIC HOLIDAY						2nd Sunday Easter
	Apr 17	Apr 18	Apr 19	Apr 20	Apr 21	Apr 22	Apr 23
					YR 12 BALL		3rd Sunday Easter

YOUR SCHOOL CATHOLIC COLLEGE

2023 TERM TWO COLLEGE CALENDAR

21	Apr 24 PUPIL FREE DAY YR 7-12 PARENT-TEACHER-STUDENT MEETINGS 10:30AM-7:30PM	Apr 25 ANZAC DAY PUBLIC HOLIDAY	Apr 26 TERM 2 COMMENCES (STUDENTS) ANZAC DAY CEREMONY St Mark	Apr 27	Apr 28	Apr 29 4th Sunday Easter	Apr 30
22	May 1 COLLEGE PRODUCTION FINAL REHEARSAL YR 9-12 HOUSE ATHLETICS CARNIVAL	May 2 PRODUCTION MATINEE YR 7-8 HOUSE ATHLETICS CARNIVAL	May 3 COLLEGE PRODUCTION	May 4 COLLEGE PRODUCTION	May 5 COLLEGE PRODUCTION	May 6 COLLEGE PRODUCTION	May 7 5th Sunday Easter
23	May 8 EST COMMENCE PARENT ENGAGEMENT GROUP MTG	May 9 EST R U LEGAL? (YR 7-12)	May 10 EST	May 11 EST YR 7 ROC YEAR 12 MOTHERS' DAY AFTERNOON TEA	May 12 EST	May 13 6th Sunday Easter	
24	May 15 EST YR 7 IMMUNISATION ALUMNI COMMITTEE MTG	May 16 EST YR 7 IMMUNISATION NAS v SER (7H, 8A)	May 17 EST HOUSE ASSEMBLIES NAS v SER (9H, 10A)	May 18 CHAMPIONS CROSS COUNTRY CARNIVAL EST	May 19 EST	May 20 Ascension	May 21
25	May 22 RECONCILIATION WEEK EST	May 23 EST YR 7 GAMES AFTERNOON NAS BYE	May 24 COLLEGE ASSEMBLY EST NAS BYE	May 25 MENTORS' LUNCH EST CONCLUDE CHISHOLM MINISTERS RETREAT YEAR 12 CHISHOLM CARE CONCLUDES	May 26 PUPIL FREE DAY STAFF PL DAY	May 27 Pentecost	May 28
26	May 29 YR 10-12 EXAMS COMMENCE	May 30 YR 10-12 EXAMS NAS v SHC (7A, 8H)	May 31 YR 10-12 EXAMS NAS v SHC (7A, 8H)	Jun 1 YR 10-12 EXAMS ACC CROSS COUNTRY CARNIVAL	Jun 2 YR 10-12 EXAMS	Jun 3 Holy Trinity	Jun 4
27	Jun 5 W4 DAY PUBLIC HOLIDAY	Jun 6 YR 10-12 EXAMS YR 9 EXAMS COMMENCE NAS v NEW (7H, 8A)	Jun 7 YR 10-12 EXAMS YR 9 EXAMS NAS v NEW (9H, 10A)	Jun 8 YR 10 MY FUTURE/ INTO ADULTHOOD DAY YR 11 & 12 EXAMS YR 9 EXAMS	Jun 9 YR 10 MY FUTURE/ INTO ADULTHOOD DAY YR 11 & 12 EXAMS YR 9 EXAMS	Jun 10 Body & Blood of Christ	Jun 11
28	Jun 12 YR 9 INTO ADULTHOOD WORKSHOP 2	Jun 13 YR 9 INTO ADULTHOOD WORKSHOP 2 NAS v JTC (7A, 8H)	Jun 14 NAS v JTC (9A, 10H)	Jun 15 YR 7 OPEN BAND REHEARSAL CAREERS EXPO	Jun 16 YR 11 DINNER DANCE	Jun 17 11th Sunday Ordinary Time	Jun 18
29	Jun 19 NAS WINTER PHOTOS YR 10 PARENT CAREERS SEMINAR 2024 DNSITE REGISTRATION NIGHT ALUMNI COMMITTEE MTG	Jun 20 NAS WINTER PHOTOS YR 10 IMMUNISATION NAS FINALS	Jun 21 HOUSE ASSEMBLIES NAS WINTER PHOTOS YR 10 IMMUNISATION NAS FINALS	Jun 22 LIFELINK DAY	Jun 23 St John the Baptist	Jun 24 12th Sunday Ordinary Time	Jun 25
30	Jun 26 YR 11/12 NAS WINTER ONE DAY CARNIVAL	Jun 27 O'SULLIVAN DAY	Jun 28 YR 12 RETREAT PAUL LUTHERLAND (YR 7-8) & PARENT SEMINAR Fr O'Sullivan's Birthday	Jun 29 YR 12 RETREAT	Jun 30 YR 12 RETREAT TERM 2 CONCLUDES	Jul 1 13th Sunday Ordinary Time	Jul 2

TERM 2 HOLIDAYS

Jul 3	Jul 4	Jul 5	Jul 6	Jul 7	Jul 8 14th Sunday Ord. Time	Jul 9
Jul 10	Jul 11	Jul 12	Jul 13	Jul 14	Jul 15 15th Sunday Ord. Time	Jul 16

YOUR SCHOOL CATHOLIC COLLEGE

TERM 1 ASSESSMENT PLANNER

W1 FEB 1-FEB 3	M	T	W	T	F
W2 FEB 6-10	M	T	W	T	F
W3 FEB 13-17	M	T	W	T	F
W4 FEB 20-24	M	T	W	T	F
W5 FEB 27-MAR 3	M	T	W	T	F
W6 MAR 6-10	M	T	W	T	F
W7 MAR 13-17	M	T	W	T	F
W8 MAR 20-24	M	T	W	T	F
W9 MAR 27-MAR 31	M	T	W	T	F
W10 APR 3-APR 6	M	T	W	T	F

YOUR SCHOOL CATHOLIC COLLEGE

TERM 2 ASSESSMENT PLANNER

W1 APR 24-28	M	T	W	T	F
W2 MAY 1-5	M	T	W	T	F
W3 MAY 8-12	M	T	W	T	F
W4 MAY 15-19	M	T	W	T	F
W5 MAY 22-26	M	T	W	T	F
W6 MAY 29-JUN 2	M	T	W	T	F
W7 JUN 5-9	M	T	W	T	F
W8 JUN 12-16	M	T	W	T	F
W9 JUN 19-23	M	T	W	T	F
W10 JUN 26-JUN 30	M	T	W	T	F

YOUR SCHOOL CATHOLIC COLLEGE

GOAL SETTING SMART GOALS

TERM ONE	
Goals: _____ 	GOAL ACHIEVED Student Signature Parent/Guardian Signature
Goals: _____ 	GOAL ACHIEVED Student Signature Parent/Guardian Signature
Goals: _____ 	GOAL ACHIEVED Student Signature Parent/Guardian Signature
Goals: _____ 	GOAL ACHIEVED Student Signature Parent/Guardian Signature

YOUR SCHOOL CATHOLIC COLLEGE

GOAL SETTING SMART GOALS

The purpose of setting goals at the start of the semester is for you to set a clear learning focus.

Your goals will help you maintain clarity, particularly as you embark on new projects or even as you face challenges.

Your goals can be personal, academic, community oriented, or set around the college values of Character Learning and/or Compassion.

GROW

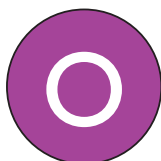
Use the following questions to help you GROW in your learning:



What is on your mind right now when thinking about the year ahead? What is something you would like to achieve? What is your **GOAL**?



REFLECT on your strengths and weaknesses.
How are things right now?



What are some of the ways you could approach reaching your goal?
What are your **OPTIONS**?



WHEN and how will you start?
Who will you share this plan with?

Using the **SMART** criteria, what do you want to grow each term?

Specific. Be clear about the details of your goal, including what it is, where it will take place, and the size of it.

Measurable. Make sure your goal is something quantifiable, so that you can track your progress.

Achievable. While it should be challenging, don't make your goal something that is near-impossible or you will lose motivation.

Realistic. Be honest with yourself about what is possible to achieve within your given time frame.

Timely. Restrict your goal to a timeframe rather than leaving it open-ended.

Example of a SMART goal: I will learn a new word each day for a month, to create a dictionary of words to use in essays.



YOUR SCHOOL CATHOLIC COLLEGE

STUDENT ATTENDANCE & PUNCTUALITY

Students are expected to attend school on all days indicated by the school calendar. Parents are required to advise the College **before 9:00am** if their son or daughter is absent from school. The College should have prior notification of any planned absence from school, eg doctor, dentist, etc. Students and Parents should also refer to the College Assessment Plan in regard to absence.

Students should plan to be at school no later than 8.20am in order to organise their books and locker and be at their Pastoral Care room by 8.30am. Parents will receive an SMS by 10:30am or just after to advise if their child is absent.

Students are expected to be on time for all classes and to have a note from a teacher to explain their late arrival or early exit. A student who accumulates more than 3 occurrences of a lack of punctuality in a term, will be given a one hour after school detention.

ATTENDANCE PROCEDURES

IF ...

...YOU ARE ABSENT FROM SCHOOL

- On the day of absence, your parent/guardian will need to submit your absence in SEQTA or by calling the absentee line on 9208 2500 extension 1;
- It is a legal obligation to substantiate (explain) your absence from school and therefore a parent electronic signature is required;
- It is very important that any time away from school is kept to a minimum to lessen the impact on missed work and assessments and ultimately, school results;
- If you are away due to illness or injury or legitimate reasons please complete the "Notes from Parents" section of the Diary upon your return and submit it to your Pastoral Care Advisor. Alternatively, your parents can submit your absence in SEQTA;
- If you know in advance that you are going to be away from school for an extended period including a holiday you must request permission from the Principal for an Approved Absence. Application forms for Extended Leave are located in SEQTA under "School Documents."

...YOU ARRIVE LATE TO SCHOOL DURING PCG TIME

- Report to your Pastoral Care Advisor, show your note, explain your lateness.

...YOU ARRIVE LATE TO SCHOOL AFTER PCG TIME

- Sign in at Student Reception; show your diary in the 'Notes from Parents' section explaining the reason, which will be verified by reception staff and sign in using SEQTA Kiosk;
- See your teacher about any work you may have missed.

...YOU ARE LATE TO CLASS

- Get a late note from your previous teacher or HOY.

...YOU FEEL SICK

- Current subject teacher to complete 'Permission to be absent from class' section of Student Handbook to go to Sick Bay;
- Report to Student Reception.

...YOU HAVE TO LEAVE SCHOOL EARLY

- Ask your parents to write in 'Notes from Parents' section of the Student Handbook explaining why and when you need to leave; show note to your Pastoral Care Advisor in the morning; sign out using SEQTA Kiosk from Student Reception;
- When leaving school the Parent/Guardian is to sign the Exit Book at Reception;
- See your subject teacher in advance about any work you may miss.

YOUR SCHOOL CATHOLIC COLLEGE

STUDENT BEHAVIOUR – COLLEGE EXPECTATIONS

STUDENT CODE OF CONDUCT

The purpose of the Code of Conduct is to describe minimum standards of conduct in all behaviour and decision making to ensure the safety and the well-being of students.

This Code of Conduct sets out the responsibilities and expectations for every student. It also informs key procedures and guidelines that support our inherent Core Values and the successful day-to-day operation for the College as an educational community. There is a clear understanding that the code is mandatory for all students and not discretionary.

This code describes the minimum requirements expected with guiding principles of commitment and not an exhaustive list of every precise commitment or behaviour. The College leadership through the Principal as the ultimate decision maker is vested with providing a safe and competent level of education and care for its students, who at times will be vulnerable to the behaviour of others and as such, the application of this code through College procedures and guidelines remains with the Principal and due process.

STUDENT UNDERTAKING AND COMMITMENT TO THE CODE OF CONDUCT

As a student of Your Catholic College I agree and commit to –

- be in attendance on all school days and at all scheduled, timetabled activities except in cases of illness, misadventure or approved leave;
- actively demonstrate appropriate behaviour towards other students and staff members that is free from denigration, harassment, intimidation, bullying, or aggressive and violent behaviour;
- strive to do my best in my classroom learning and all educational activities as well as respect the right of others to fully engage in the teaching and learning process;
- take pride in my personal appearance and adhere to College expectations in the school uniform code and in accordance with the current College uniform standards;
- maintain my involvement in the expectations of the College ethos and community through Liturgies, Service, House, and Retreat activities;
- demonstrate appropriate ICT, personal device and internet usage in accordance with the College's Use of ICT. This includes not photographing or videoing anyone or any event within the College without authorisation from staff or parents or fraudulently posing as another user;
- not partake, possess or be under the influence of non-medically prescribed substances such as tobacco (including the use of e-cigarettes or vape devices), alcohol and other illicit substances, at the College, on the way to and from, or whilst involved in any College activity off campus;
- show due respect for College buildings, property and grounds and the possessions of others;
- demonstrate respect and courtesy in any interactions with members of the wider community in regard to appropriate language and behaviour that illustrates being a good ambassador for our College;
- not bringing onto campus items deemed to be of a dangerous nature, e.g. knives.

BREACHES OF THE CODE OF CONDUCT

The overseeing of the student Code of Conduct (as per the Staff Code of Conduct) is the responsibility of the College Leadership. Breaches of the Code of Conduct and the determined consequences remain at the discretion of the Principal, supported by College Executive and Pastoral Care staff. This may include temporary withdrawal from classes, after school detention, Saturday morning detention and community service, external suspension from school or exclusion.

In certain circumstances, it may be determined necessary to report particular breaches of this Code to external authorities as required through legislation. This includes Police, Mandatory Reporting Child Abuse Unit, Department of Communities, Child Protection and Family Support.

Students and parents may wish to raise a concern or grievance and are free to do so through consultation and direction to the appropriate level of staff with due regard for the issue and for due process.

YOUR SCHOOL CATHOLIC COLLEGE

CLASSROOM CODE OF BEHAVIOUR

1. Before the lesson, line up quietly outside the room.
2. When directed by the teacher, enter the room quietly and stand behind your assigned desk.
3. Respond to the teacher's greeting and sit when directed.
4. Refrain from talking unnecessarily during the lesson.
5. Raise your hand to ask a question; do not call out.
6. Do not move from your allocated desk-position without the teacher's permission.
7. At the end of the lesson, pick up papers on the floor if necessary, straighten desk and chair, stand behind chair awaiting teacher's dismissal.
8. Move from room quietly.
9. Desks must not be placed against the walls in any classroom.

WORK ATTRIBUTES

For Courses:

- Is well prepared, organised and punctual for class.
- Is attentive and able to work in groups and independently.
- Completes homework/assignments on time.

Up to three other course-based attributes.

For Pastoral Care:

- Is punctual in attending to administration requirements and arriving to PCG.
- Maintains a high standard of personal presentation.
- Actively participates in College life.
- Diary is up to date and presented appropriately.
- Interacts positively with other members of the PCG.

TRAVEL CODE OF BEHAVIOUR

This code applies to travel on Transperth buses and trains and College or hired buses.

To ensure their **safety** and the **comfort of other passengers** and to **represent** their **College** with **pride**,

Students **will**

- Board buses/trains in an orderly manner.
- Stand for adults where appropriate.
- Wear their College uniform properly.
- Respect bus/train property by not marking or damaging it
- Always follow the instructions of the driver/conductor.
- Be encouraged to thank bus drivers at the end of each journey.

Students will **not**

- Allow the head or arm to protrude from the bus/train.
- Eat or drink on the bus/train.
- Use loud or offensive language or place their feet on the seats.
- Throw any article inside, or out of, the bus/train.
- Misuse a Student Travel Permit.

YOUR SCHOOL CATHOLIC COLLEGE

STUDENT DRIVERS

- i. Year 12 students who drive to school must provide the Head of Year 12 with:
 - Car details including registration number
 - Intended Parking arrangements
 - Intended transport of other passengers – The Principal has no responsibility for the transport of others in Student Driver cars. Therefore, if a Student Driver intends to transport anyone other than a sibling, the parent of the child being transported must give their explicit written permission to the Driver, and the parent of the Driver.
- ii. Students are not permitted to park motor vehicles inside the College or in the pick-up or drop off zones.
 Year 12 student drivers must observe local by-laws and parking restrictions. Under no circumstances are students to park in neighbouring driveways or in front of residences or on public open space.

By completing the Student Driver Form, students and parents agree to the conditions and understand that in cases where a student driver is clearly shown to be behaving irresponsibly, the school will respond accordingly.

ONLY YEAR 12 STUDENTS ARE PERMITTED AS STUDENT DRIVERS. Significant traffic congestion and safety concerns add to the difficulties with student drivers. The Principal reserves the right to adjust Student Driver procedures as required.

CYCLISTS / E-SCOOTERS

Students riding bicycles or e-scooters to and from school:

- must wear a bicycle helmet as required by law
- are not permitted to ride bicycles or e-scooters through the College grounds
- may park their bicycles or e-scooters only in the bicycle parking area in the College.

MOBILE PHONES/ ELECTRONIC DEVICES

Most students now carry mobile phones to school. During the school day they must be kept in student bags in their locker and not on their person.

Mobile phones may not be used during instructional hours (8:25am - 3:15pm) except with the permission of the Head of Year/ Head of Learning Area in recognition of times where it may support the College's Value of Learning.

CONFISCATION OF STUDENT PROPERTY

- Teachers may confiscate items that do not conform to College standards.
- In the case of valuable items, parents will be contacted by the Head of Year and asked to collect the item(s) **on the same day.**
- Unclaimed confiscated items are kept as securely as possible but will become **the parent's responsibility if not claimed on the day required.** The College will cease to take responsibility of unclaimed items and **no claim for compensation will be entertained.**
- Confiscated items will be returned to the student in question on the last day of term, if not before.
- A parent may request the return of an item at any time provided he/ she collects the item personally from the Head of Year.
- Parents will be asked to collect any item where the nature of the item confiscated is such that it is unsuitable to be returned to the student.

YOUR SCHOOL CATHOLIC COLLEGE

STUDENT UNIFORM AND DRESS STANDARDS

This condensed version of the College Student Uniform and Dress Standards covers the essential requirements. The full version is located in SEQTA.

OVERVIEW

Your Catholic College prides itself on having clear uniform standards. Our students are well-presented. The high quality and standard of dress influence the attitudes of students and sets a strong tone of expectation and pride in belonging to a united school community. The Principal reserves the right to make any final decisions regarding College uniform and presentation standards.

Students are required to wear the correct stipulated school uniform, neatly and without self-determined variations, at all times. The uniform should always be clean, well-pressed and in good repair. All articles of clothing should be clearly marked.

While in transit to and from school, students must wear the full College uniform. Students must also wear the full College uniform when attending excursions and other out-of-College events.

- The only exception is when there is training before school or at the conclusion of sport or training after school, the sport uniform may be worn
- Students who attend training before school must change into full school uniform before proceeding to PCG

The College uniform must be worn in all classes except for the following occasions when Physical Education (PE) uniform may be worn:

- Physical Education and Drama classes when the PE uniform is worn
- Students who represent the College in NAS fixtures and other after-school College sporting competitions and need to leave the College before 3:15 pm, may wear their team uniform in Periods 5 and 6 after changing at lunchtime
- PE exemptions for students who will need to get changed to travel to a PE venue. PE staff will inform staff and students involved. Students needing to travel in Period 1 and 2 are required to be changed at school before attending PCG at 8:30 am
- Students that have three or more compulsory sporting events in one day (NAS training or game; ACC Training; PE class; Sport and Rec Class) may remain in their sports uniform for the day. This does not include optional sports activities (eg. Gym Circuit or Run Club). Students will require the Physical Education and Sport Uniform exemption in their Student Handbook to be endorsed by their teacher/coach/manager, as well as their Head of Year and Head of Physical Education/Director of Sport
- Arrangements negotiated by a HOLA with a Deputy Principal in regard to PE uniform being worn on an excursion

Students are required to change out of their PE uniform if there are more than 2-3 periods between PE events. (For example, if a student has a PE class Period 2 and another in Period 5 or after school, they need to be in College Uniform in-between).

All students must change into correct College uniform at the end of the day (unless NAS, ACC training).

ALL students must be in correct College uniform for Pastoral Care Period (PCP) and any formal College events (eg. Opening Mass, College Assemblies).

A parent note is required if a student cannot wear part of the school uniform. This note must be presented to the Pastoral Care Advisor or Head of Year for a "Uniform Exemption Slip" before attending any classes.

All items of the College uniform, except shoes, will be available only from the College Uniform Shop located on the campus. The shop is open on Tuesdays and Wednesdays from 1:00 pm - 4:00 pm. An online facility is due to be launched in 2023.

FUNDRAISING – CASUAL DRESS DAYS

On Casual Dress Days, students may wear smart, neat and modest clothes and closed in shoes to school. It is unacceptable for students to have bare midriffs and/or excessively short skirts and/or shorts.

Special Event Tops - The following teams and groups have approved commemorative tops produced to mark the significance of the programme:

- Athletics
- Cross Country
- Immersion
- Swimming
- College Production

Students in these teams/groups may wear their tops in the week of the event. Teachers in charge of the team/group will notify staff of students involved.

Students must wear the correct College uniform to and from school. The special tops may be worn instead of the school jumper during the day on campus. The College uniform must be worn under the top, this includes the tie in Terms Two and Three. The tops are not permitted to be worn on school excursions.

YOUR SCHOOL CATHOLIC COLLEGE

Leavers Jackets

This guideline will be reviewed each year based on the spirit of the Year 12 class abiding by it. Jackets will be selected and ordered from a limited and accepted range and students will order the Leavers Jackets in the final term of Year 11.

The jackets will be issued for use at the Year 12 Retreats in the final week of Term 1.

Students will **ONLY** be permitted to wear their jackets on the following occasions:

- Year 12 Retreats
- Year 12 Examination periods
- Fundraising Casual Dress Days
- Once a week on a stipulated day, from the start of Term 2 to the end of their time at the College
- At the discretion of the Head of Year 12 and the Principal.

STUDENT UNIFORM AND PERSONAL PRESENTATION STANDARDS

Standards and expectations in regard to personal presentation are determined and set with regard for student welfare, their health and safety and to maintain high standards in personal appearance. Your Catholic College is proud of its ongoing record of high standards in personal presentation and it is vital that the published standards are understood, supported and adhered to by everyone in the College community.

College teaching staff ensure that the uniform standards are being followed. The Principal remains the arbiter to any final decision of what is acceptable in regard to standard of presentation and uniform.

HAIR STANDARDS

Hair styles and preferences vary endlessly but in the interests of trying to maintain equality and simplicity, the following guidelines must be adhered to:

- Students' hair will be neatly brushed or combed, kept completely off the face at all times and preferably cut regularly.
- Unacceptable hair styles (for example, but not limited to, undercuts, patterned/cut lines, beaded braids, dreadlocks, rat's tails, mullets), unnatural tints and streaks are not permitted.
- Hair colour must be a natural tone.
- Hair will be kept in place with pins/combs if required and off the sides of the face.
- Hair below the collar will be tied back off the face using College scrunchies, ribbons or elastic bands in teal, red, white, or hair colour only.
- Haircuts shorter than a number "2" are not permitted and this is the absolute minimum length. Short hair length must be blended.
- Sideburns must be no lower than the ear lobe.
- Fringes must be no lower than the eyebrows.
- Students must be clean shaven.

Students who do not comply with these standards will be withdrawn from classes initially, parents notified and students sent home with parents until the breach is rectified. (Students who ignore the minimum length cuts will be required to wear a hat as stipulated by the College until the length is acceptable.) Parents and students should check with their respective Head of Year if there is any uncertainty regarding acceptable hair styles or haircuts.

YOUR SCHOOL CATHOLIC COLLEGE

JEWELLERY AND OTHER ITEMS OF PERSONAL PRESENTATION

Jewellery items are not permitted to be worn at school with the exception of:

- wrist watches
- recognised medic-alert bracelets or necklaces
- one small, plain cross or religious medal on a gold or silver chain around the neck and inside the uniform.
- a pair of plain circular studs (*maximum 5mm*) or small sleepers (*maximum 13mm*), one in the lower lobe of each ear.

Students and parents should also note that:

- Clear spacers or plugs with covering tape over piercings are not permitted.
- No other body piercings are permitted to be worn at school.
- Visible tattoos of any nature (permanent or henna) are not acceptable.
- Make-up (including tinted moisturisers), coloured nail polish and clear acrylic nails (including French tips, shellac, gel nails), eyelash extensions are not permitted. Nails must not be excessively long.
- Students are not permitted to chew gum at any time whilst in College uniform or on campus.

Students are to remove all jewellery before taking part in lessons in which personal safety might be at risk, and store personal items appropriately. The College accepts no responsibility for the loss of, or damage to, items such as this at school.

Students will be asked to remove non-permissible items and they may be confiscated.

In addition to these elements regarding personal presentation, it is a clear expectation that the stipulated College uniforms are worn appropriately and with due regard for the College's high standards. This includes shirts being tucked in, skirts and dresses kept to stipulated length, ties worn and tied correctly and shoes maintained to an acceptable standard of appearance.

HOME STUDY

All students are required to use the College Handbook for recording Home Study. Home Study comprises three activities:

- work set by teacher;
- revision; and
- reading.

Teachers set Home Study at the conclusion of each lesson, if the nature of the lesson permits.

The following is a guide to teachers, parents and students as to the amount of Home Study per school day:

Year 7	1 hour	Year 10	2.5 hours
Year 8	1.5 hours	Year 11	3 hours
Year 9	2 hours	Year 12	3.5 hours

Students should have a regular time slot for Home Study in their evening programme (eg. Year 9, 7:00pm - 9:00pm).

If the written and learning work that is set does not fill the prescribed time, the student should spend the remainder of the time revising previous work in the subject and doing some general reading.

The e-Learning Centre is a place for quiet research and study. The e-Learning Centre is open from 8:00am to 4:30pm from Monday to Wednesday, 8:25am to 4:30pm on Thursday and 8:00am to 3:30pm on Friday.

Homework Help is offered on Mondays, Tuesdays and Thursdays from 3:30-4:30pm in I17 during the term. Alumni tutors and teaching staff are in attendance to assist.

YOUR SCHOOL CATHOLIC COLLEGE

COLLEGE GRADUATION

Students who finish Year 12 and the College requirements in regard to course completion are deemed to have graduated from the College. All Year 12 students who graduate must attend the Year 12 Graduation Eucharist and Ceremony held in Term Four. To attain the WACE students must complete Year 12 and meet ALL of the published SCSA minimum requirements.

To meet the requirements for a Western Australian Certificate of Education (WACE), please refer to the School Curriculum and Standards Authority of WA (SCSA) website: www.scsa.wa.edu.au.

ASSESSMENT

This condensed version of the College Assessment Plan and Guidelines covers essential information and requirements in the area of Assessment and Reporting. The full version of this is located in the Documents Section of SEQTA.

OVERVIEW – SCHOOL ASSESSMENT

Assessment is integral to teaching and learning. The focus of school assessment is on evaluating and making informed judgments about students' achievement. This occurs through various methods and formats according to context and the specific Learning Area.

Assessment Guidelines:

Students are provided with a general outline of the Course Program and an outline of the nature and relative timing of assessments.

Teaching staff will also undertake to provide students with timely assessment feedback and guidance through maintaining accurate student assessment records and meeting school and external authority timeframes for assessment and reporting.

It is the student's responsibility to:

- Familiarise themselves with the College Assessment Plan
- Complete all assessment tasks described in the Course Outline and Assessment Program
- Maintain a good record of attendance and commitment to the assessment program
- Initiate contact with their teachers concerning absence from class, missed assessments, extension requests and other issues pertaining to assessment.

Assessment Records

The Head of Learning Area is responsible for Course Outlines and Assessment Programs in addition to records of assessment of students.

Retention of student written work

A requirement of the School Curriculum and Standards Authority (SCSA) is that **students are responsible for retaining all of their marked written assessment tasks** for future reference or moderation. The Authority may request access to student assessed work during the school year. Students must retain all marked assessment tasks until the school's grades are approved by the Authority, i.e. until late December.

VET courses: The School will retain student assessed tasks and all other relevant evidence as required by the Registered Training Organisation.

Non-provision of assessed work by a student for the purpose of Authority grade validation or moderation processes may impact on the Authority approval of a student's final grades.

Examinations

Students must attend scheduled examinations as prescribed for the course. Only in very exceptional circumstances, usually due to medical reasons, will any allowance or alternative arrangement be made for being unable to sit an examination.

YOUR SCHOOL CATHOLIC COLLEGE

Absence from Class, Missed Assessments

Parents/guardians who wish to temporarily withdraw their child from school during term time must first seek written approval from the Principal, through the Head of Year, as to whether the absence is deemed **approved** or **non-approved**.

a) Absent from assessment **with** an acceptable reason (Approved Absence)

Students will be expected to complete the assessment task upon their return, having negotiated a suitable time with the teacher concerned. Years 10-12 students will complete the missed assessment after school. Parents are to be notified by the class teacher and a date is to be set for the assessment to be completed between 3:30pm and 4:30pm. Years 7-9 students are able to complete the assessment task in class time. However, it is permissible for the assessment to be completed on an afternoon between 3:30pm and 4:30pm.

b) Absent from **assessment** without an acceptable reason (Non-Approved Absence)

Students who miss an in-class assessment task for a reason not acceptable to the school will forego the opportunity to receive credit for the task. The missed assessment task should still be completed by the student, however a score of zero will be recorded.

c) Absent from **examinations**

Missed examinations (due to approved absence) are usually taken at the earliest opportunity. A medical certificate is normally required to support the legitimacy of the reason for the absence. Examinations are never administered to a student prior to the scheduled examination date.

d) Absent when an **assessment task** is due to be submitted

A student, who is absent from school on the day when an assessment task is due to be submitted, is required to contact the teacher concerned on the day of his/her return to school. The student should provide the teacher with the completed assessment task and a medical certificate explaining the reason for the absence.

Assignment Extensions

Extensions will only be granted for extenuating circumstances. The length of the extension is to remain at the discretion of the teacher and negotiated with the student.

Overdue Assignments

The late submission of an assignment should be accompanied by a letter of explanation from the parent/ guardian. Marks will be deducted, as follows, when an assignment is submitted late:

- a 10% deduction from the student's mark for one day late;
- a 20% deduction for two days or a weekend late;
- a 40% deduction for three days late.
- A mark of zero if the assignment is more than three days late.
- After the third day past the due date, the teacher concerned will contact the parents/guardian. A student who fails to hand in an assessment task after three days from the due date will attend an Academic Detention to complete the assessment task and submit it; however a score of zero will be recorded.

For students in Year 11 and 12 the submission of assignments and completion of assessment tasks is vital not only as per College requirements but also in line with the School Curriculum and Standards Authority.

Dealing with Legitimately Missed Assessment Tasks

In exceptional and justifiable circumstances only, standardised marks will be awarded at the discretion of the teacher in conjunction with the Head of Learning Area. Standardised marks will be based on past performance on similar types of assessment.

Cheating and Plagiarism

If work that is not the original product of the student is submitted for assessment, then it will not be accepted as valid evidence of achievement. It will be deemed that the work has not been completed appropriately. **Copying the work of others for an assessment task is cheating. If cheating on an assessment task is established beyond reasonable doubt, then the student will receive a marks penalty.**

Plagiarism is presenting work that has been copied, paraphrasing or summarizing the work of others and not acknowledging the source or author. The teacher reserves the discretion to allow the student to repeat a plagiarised task. The nature of the task and the timeframe will be negotiated with the teacher and the Head of Learning Area.

YOUR SCHOOL CATHOLIC COLLEGE

Appeals

When assessable items are returned to students, an opportunity exists for students to query their result/feedback with the class teacher. Any unresolved issues which may arise with the class teacher can be forwarded to the Head of Learning Area.

Course Changes

Course changes (Years 11 & 12) or elective course changes (Years 8, 9 & 10) will only be considered with written approval from a parent/guardian and must be submitted to the respective Year Deputy Principal or Vice Principal.

RECOGNITION OF STUDENT ACHIEVEMENT

It is commonly acknowledged that there are three main purposes for school awards. These are:

- a) to acknowledge and promote student achievement in fields of endeavour sponsored by the school
- b) to raise, in the school community, the profile of students who achieve excellence – in order to continually raise the standard of that excellence
- c) to facilitate a record of students' achievements for inclusion in the students' Statements of Record (usually issued on the students' exit from school) and later in students' résumés.

At the College we draw our justification for Awards, Honours and Colours from our Statement of Vision, Mission and Values.

- In service of Christ and Community, we seek Excellence
 - *Recognition of excellence comes through Awards, Honours and Colours for achievement in all fields of endeavour.*
- We promote the formation of the whole person, to be an instrument of Christ in this world
 - *Recognition comes through Awards, Honours and Colours to those students who have made a contribution to the College and wider community, thus developing the whole person.*
- Our Values: Character Learning Compassion
 - *Recognition of efforts to uphold our values comes through rewarding those students who live in tangible and intangible ways, the ethos of the College, especially through the qualities of Character, Learning and Compassion.*

A list of all forms of recognition is found below.

At Year Assemblies

- Certificates of Recognition: Excellent Work Habits
- Certificates of Commendation

At Year Level Thanksgiving Eucharists

- Catherine of Siena Medal
- Character Learning and Compassion Award
- House Representatives
- The Australian Defence Force Awards
- The Alumni All-Rounder Award
- City of Bayswater Awards

At Music Night

- College Band Award

At Sports Awards Night

- ACC Letter
- ACC All Star: Swimming, Cross Country, Athletics
- Age Group Champion: Swimming, Cross Country and Swimming
- Coach's Medallion: Swimming, Cross Country, Athletics
- ACC Medallion Winner: Swimming, Cross Country, Athletics
- Coaches Award in each sport
- Fairest & Best in each sport
- Sports Person of the Year
- Peter Tonkin Award

At Graduation

- Edmund Rice Medal
- Dominic Guzman Medall

YOUR SCHOOL CATHOLIC COLLEGE

At Presentation Night

- Academic Achievement
- Head of Year Award
- College Production Award
- Certificate of Distinction (Year 12)
- The Ann Chew Award for Leadership
- Chaplain's Medallion
- Caroline Chisholm Medal
- College VET Award
- Proxime Accessit
- Dux
- Principal's Medallion

Honours and Colours

Honours and Colours are awarded to students who have brought distinction to the College in the following fields: Academic Excellence, Chisholm Care, Debating, Leadership, Liturgy, Mock Trials, Music, Production and Sport. In exceptional circumstances, the Principal may award Honours and Colours to students who have made an outstanding contribution to the College in areas outside of those listed above.

The criteria for Awards, Honours and Colours may be found in the Documents section of SEQTA.

STUDENT GRIEVANCE OR COMPLAINT

The College does recognise the right of an individual student to feel free to voice a concern or grievance and supports that right by investigating the nature and details of that concern and seeking to address and resolve that concern on its merits and in an open and fair manner.

If a student has a concern that they wish to raise the following guidelines will assist in the process.

Stage 1:

There are many staff ready and willing to talk to students about their concerns. The student may wish to approach a staff member with whom they are most comfortable or simply someone with direct responsibility for their pastoral care. A student can take another student along if they wish. It is hoped that the person approached will provide appropriate guidance and advice to resolve the concern or importantly, offer further guidance or direction about whom the student may speak to further. These particular staff might include -

- Pastoral Care Advisor
- Classroom teacher
- Head of Year
- Deputy Principal working with that Year Group
- Head of Learning Area, or
- Any other trusted staff member

Stage 2:

If Stage 1 does not provide a satisfactory outcome, a formal complaint may be lodged. This will require a detailed, written account of the nature of the concern submitted to either the relevant Head of Year or Deputy Principal. They will discuss the matter with the student, endeavour to solve the problem and offer advice about a sensible course of action. This may involve a consultative process with all parties concerned.

Stage 3:

If the outcome in Stage 2 does not resolve the matter to the student's satisfaction, then the matter will be taken up by the Principal.

Students should be aware that in some instances, confidentiality cannot be maintained if the matter is serious or criminal in nature. Students need to be aware that College staff may be obliged to share information with relevant Middle Leaders, Deputy Principal, Police or an outside agency, depending on the nature of the concern.

Teachers and staff have legal obligations to report any disclosed matter if there is a belief or they suspect a child is at risk of sexual harm or have current concerns about the welfare of the child involved.

YOUR SCHOOL CATHOLIC COLLEGE

USE OF INFORMATION AND COMMUNICATION TECHNOLOGY

RATIONALE	<p>Information and Communication Technology (ICT) is utilised in Your Catholic College as tools for learning, teaching and communication. In keeping with the Mission Statement of Chisholm Catholic College the availability of such resources promotes the formation of the full humanity of students by helping to realise their full potential.</p> <p>In accordance with the teachings of the Catholic Church, the practice of communication, regardless of the medium, must be totally honest and reflect the highest standard of accountability and sensitivity to human rights and relationships.</p> <p>Chisholm Catholic College recognises that ICT provides significant educational value but can also pose a risk of exposure to inappropriate and offensive material and personal safety.</p>
DEFINITIONS	<p>‘Information and Communication Technology (ICT)’ means all computer hardware, software, systems, data, digital communications and technology including the internet, email and social media that may be used or accessed from Your Catholic College campus or connected to Chisholm Catholic College’s communication network.</p> <p>Social media refers to a group of internet based applications that allow users to share information and create communities.</p> <p>Cyber bullying involves the deliberate use of information and communication technologies to hurt others.</p>
PRINCIPLES	<p>Chisholm Catholic College ICT is utilised primarily for educational purposes.</p> <p>At Chisholm Catholic College ICT is a tool to support learning. Access to ICT can be removed if school rules are broken. Students using ICT must not break State or Commonwealth laws.</p> <p>The school has the right to request access to all written, graphic, audio and other materials created, produced, communicated, stored or accessed on IT devices by students, including emails.</p> <p>Students shall be made aware that access to ICT, particularly the internet, email and social media can expose them to inappropriate material or potential harm.</p> <p>Students shall take personal responsibility when using the school’s ICT services by protecting their personal information and data, maintaining the required level of security, respecting the privacy of others, respecting the legal boundaries of licensing and copyright, using language appropriate to the school’s expectations and taking good care of all ICT equipment.</p> <p>Students using Chisholm Catholic College’s ICT must not infringe College procedures and guidelines.</p>
PROCEDURES	<p>Your Catholic College is committed to ensuring all students are aware of standards for the use of ICT within the Your Catholic College environment. To this end, a “Responsible Use Agreement” and “BYOD Code of Conduct” is to be signed by students before they commence using the College ICT facilities. Consequently, unacceptable use shall not be tolerated under any circumstances and disciplinary action shall be taken against any student who breaches the Use of ICT.</p> <p>Your Catholic College shall identify acceptable and unacceptable use of ICT and is committed to regularly updating this. To this end all emails in and out of the College’s domain as well as use of the internet shall be monitored.</p> <p>Information on inappropriate use of College facilities will be forwarded to the Systems Manager.</p> <p>Printing:</p> <ul style="list-style-type: none"> • A print quota system is set up to monitor the use of printing facilities provided at the College. Students are allocated printing credit at the start of the year. • Students who exhaust their printing credit need to purchase additional credit from the eLearning Service Desk. • Printing costs: <ul style="list-style-type: none"> ◦ Printing costs are set by the College Bursar and communicated to students via appropriate channels.

YOUR SCHOOL CATHOLIC COLLEGE

Filtering of websites:

Your Catholic College shall make use of the filtering system installed by CECWA to ensure that access to inappropriate websites is blocked. This gives Your Catholic College the control to allow or block those sites that are not fixed at a system (CECWA) level. Sites may be blocked or allowed:

- for all or part of the College population;
- permanently or for a period of time; and
- for a variety of professional and teaching reasons.

ACCEPTABLE, UNACCEPTABLE AND UNLAWFUL USE OF ICT.**• Acceptable use shall include but is not limited to:**

- o researching information relating to assignments;
- o gathering specific information about subjects/topics;
- o creating digital content to demonstrate learning;
- o accessing information relating to school work;
- o contacting a teacher or friend for assistance with school related work;
- o participating in authorised collaborative group work;
- o other teacher directed activities.

• Unacceptable use shall include but is not limited to:

- o circumventing in any way, College blocked websites, including the use of a VPN;
- o unauthorised access of Social Media at any time during school hours;
- o posting videos or images on social media that can identify Your Catholic College without permission;
- o careless and disrespectful use of College-owned equipment and devices;
- o recording or photographing a staff member or student without their express permission;
- o sharing of recordings and/or photographs of a staff member or student without their express permission;
- o the sharing of passwords with other students;
- o accessing networks without school authorisation;
- o accessing websites that encourage cheating;
- o using devices outside of designated learning areas at the College during recess or lunchtime;
- o using equipment in a classroom in a manner that disturbs the normal running of the class;
- o communicating information concerning any password, identifying code or other confidential information or violating the security of the system in any way;
- o transmitting or deliberately accessing and/or receiving material that may be considered inappropriate, which includes threatening, sexually explicit, or harassing materials, offensive or discriminatory materials, or material that may be harmful either physically or emotionally, which includes bullying or harassment of fellow students or others outside Chisholm Catholic College;
- o interfering with or disrupting network users, services or equipment. Disruptions include but are not limited to, distribution of unsolicited advertising, propagation of viruses, in any form, and using the network to make unauthorised entry to any other machine accessible via the network;
- o plagiarising and/or breaching copyright laws, including software copyright and re-engineering of software;
- o conducting private business matters or use of the system for any personal gain;
- o downloading and/or installing software programmes (eg .exe files), videos, music, picture galleries, greeting cards, screen savers and games etc without the permission of Chisholm Catholic College;
- o using ICT in a manner which breaches the Chisholm Catholic College Responsible Use Agreement and/or the Student Enrolment Undertaking.

YOUR SCHOOL CATHOLIC COLLEGE

• **Unlawful use shall include but is not limited to:**

- o defaming someone or an organisation;
- o infringing copyright laws i.e reproducing or adapting copyright material by downloading and further disseminating the material;
- o activities which constitute sexual discrimination or sexual harassment;
- o activities that could constitute cyber bullying or harassment;
- o accessing, displaying or communicating sexually offensive or explicit material;
- o communicating offensive or insulting statements based on the race, colour or nationality of a person;
- o breaching State and Commonwealth laws;
- o acts of software piracy.

CONSEQUENCES OF UNACCEPTABLE AND/OR UNLAWFUL USE OF ICT

A student found guilty of unacceptable use of ICT, may be given an after-school detention. The detention notice will inform parents that any further infringements by the student may see the loss of ICT privileges.

A student who continues to misuse ICT will have the ICT privileges withdrawn for a period of time to be determined by the Head of Year.

In the event of serious misuse of ICT, the ICT privileges of the student may be withdrawn immediately and parents will be notified. If this impacts on an assessment, the Head of Year, in consultation with the class teacher and the Head of Learning Area will make alternative arrangements for the assessment.

Parents are financially liable for any damage to College owned devices. This includes the insurance excess.

It is the student's responsibility to be aware of this information.

INTERNET SAFETY

The Federal Government has set up a website to assist parents whose children access the Internet from home.

Cybersmart is a national cybersafety and cybersecurity education program managed by the Australian Communications and Media Authority (ACMA), as part of the Australian Government's commitment to cybersafety. The program is specifically designed to meet the needs of its target audiences of children, young people, parents, teachers and library staff. [It is] designed to support and encourage participation in the digital economy by providing information and education which empowers children to be safe online.

Retrieved September, 2013 from <http://www.cybersmart.gov.au/About%20Cybersmart.aspx>

It is recommended that students visit www.esafety.gov.au for help in setting up a safe online environment for themselves.

Where necessary, at each year group's Parent Seminar, information and advice on internet safety will be disseminated to parents. Students are also encouraged to contact the Heads of Year for advice/information on the use of ICT and internet.

Students may also contact our e-Learning staff for further assistance.

YOUR SCHOOL CATHOLIC COLLEGE

DEVICES, URLS AND CONVENTIONS

Username:	A student's username is automatically issued by CEWA.
Naming files:	"Surname Task Topic" e.g. "Smith TASK 10" or "Smith Persuasive Essay"
Email:	username@student.cewa.edu.au

BRING YOUR OWN DEVICE (BYOD) CODE OF CONDUCT

The following is an agreement that relates specifically to the student BYOD Program; it sits alongside the College Responsible Use of ICT.

The document's purpose is to ensure that students are aware of their responsibilities when using their device at the College. The student must agree to the following statements:

Digital Etiquette

The following is a list of the expectations students are to understand and accept when using their device at the College. Students are expected to:

1. Only use the device to further their learning. Allowing the device to become a distraction to learning through such activities as playing games and engaging in social media whilst in the classroom will hinder learning.
2. Not allow the device to become a visual barrier between the teacher and the student.
3. Follow all teacher directions including when and how to use the device.
4. Have the volume of their device muted unless requested otherwise by the classroom teacher.
5. Keep the device "closed" or in "standby" until the teacher indicates the class will be using the device. This means the teacher knows that they have your attention.
6. Use appropriate manners when communicating electronically. (this also refers to cyberbullying)
7. Provide their device to teachers and parents/guardians upon request.

Digital Access & Use

Students are expected to utilise access to various communications offered by the College in an appropriate and safe manner. Students are expected to:

1. Ensure that their device is charged at the start of the school day.
2. Have required software or apps installed and maintain enough storage space for school related files.
3. ALWAYS seek permission before taking a photo, video or audio recording of someone, including your teachers. Any changes you make after the initial recording should be approved by the people involved.
4. Actively check their College email for communications from the College.
5. Only download appropriately rated software and applications.
6. Not access social media or games at any time during the school day or while on College premises.
7. Save all school work in their CEWA OneDrive.
8. Keep the operating systems, software and apps up to date.
9. Have non-school software and apps closed during class.

Digital Health & Wellbeing

A balance between the use of digital technologies and physical activities is essential.

1. Use the device only when required for school work during the day, and ensure there is a balance of use at home.
2. Avoid extended use of the device while resting directly on your lap. This puts undue stress on your neck and shoulders, plus, the bottom of the device can generate significant heat.
3. Take frequent breaks when using the device for extended periods of time.
4. Do not provide your personal information to anyone over the internet.
5. Do not share your passwords with anyone.

Loss Or Damage

The Parent/Guardian of the student will be required to cover the cost of repairing/replacing the BYOD due to loss or damage. In the event of theft or deliberate damage while at the College you must report the incident to your teachers, Head of Year or e-Learning Helpdesk immediately.

YOUR SCHOOL CATHOLIC COLLEGE

RESPONSIBLE USE AGREEMENT

The College provides network access for educational purposes to all students. The condition of use of the College network is set out below in the Responsible Use Agreement.

1. **Respect Yourself.** I will show respect for myself through my actions. I will select online names that are appropriate. I will consider the information and images that I post online. I will consider what personal information about my life, experiences, experimentation or relationships I post. I will not be obscene.
2. **Protect Yourself.** I will ensure that the information, images and materials I post online will not put me at risk. I will not publish my personal details, contact details or a schedule of my activities. I will report any attacks or inappropriate behaviour directed at me. I will protect passwords, accounts and resources.
3. **Respect Others.** I will show respect to others. I will not use electronic mediums to flame, bully, harass or stalk other people. I will show respect for other people in my choice of websites, I will not visit sites that are degrading, pornographic, racist or inappropriate. I will not take images or videos of others without their permission, nor share them. I will not abuse my rights of access and I will not violate others' privacy.
4. **Protect Others.** I will protect others by reporting abuse, not forwarding inappropriate materials or communications; and not visiting sites that are degrading, pornographic, racist or inappropriate.
5. **Respect Intellectual property.** I will request permission to use resources. I will suitably cite any and all use of websites, books, media etc. I will validate information. I will use and abide by the fair use rules.
6. **Protect Intellectual Property.** I will request to use the software and media others produce. I will use free and open source alternatives rather than pirating software. I will purchase, license and register all software. I will purchase my music and media, and refrain from distributing these in a manner that violates their licenses. I will act with integrity.
7. **Respect College online rules.** I will only use the College network as directed by my teacher during school hours. I may use the College network for appropriate recreational purposes outside school hours. I understand accessing chat rooms and social media is not appropriate. I understand that access to the web may be restricted in accordance with College and or government regulations. I understand that my web use may be monitored and activity records retained indefinitely.

YOUR SCHOOL CATHOLIC COLLEGE

HOW TO WRITE A BIBLIOGRAPHY

Referencing your work

You need to include an APA format **bibliography** at the end of your work which includes all the sources of information you have used for your assignment.

You can use Citefast (https://www.citefast.com/?s=APA7#_Webpage) to easily create your bibliography for books, websites, videos etc. Create a Citefast account using your school username and password.

All our online databases have built in referencing tools (often labelled Cite or Citation Tool) that you should use.

Step One:

- Open a document for your bibliography.
- You can copy any Citefast references into it when you are ready.
- Copy and paste any database references as you go along.

Step Two:

When you have collated all of your references, make sure that it uses the following format.

• Listed alphabetically by author	• Urls should not be underlined.
• If no author, then by title	• Titles are italicised.
• If the citation is longer than one line, then the second and subsequent lines are indented.	• If there is no date, use (n.d.)
• Use double spaced paragraphing.	• You do not need to include the date you accessed a website

Sample Bibliography

Blakey, N., Guinea, S., & Saghafi, F. (2017). Transforming undergraduate nursing curriculum by aligning models of clinical reasoning through simulation. In R. Walker & S. Bedford (Eds.), *Research and Development in Higher Education: Vol. 40. Curriculum Transformation* (pp. 25-37). Higher Education Research and Development Society of Australasia. <http://www.hersa.org.au/research-and-development-higher-education-vol-40-25>

Department of the Prime Minister and Cabinet. (2017). *Understanding the needs of Aboriginal and Torres Strait Islander women and girls: A joint project with the Australian Human Rights Commission*. Australian Government. <https://pmc.gov.au/sites/default/files/publications/factsheet-supporting-indigenous-women-girls.pdf>

Fletcher, D. P. (2018). *Disrupters: Success strategies from women who break the mold*. Entrepreneur Press.

Overton, P. (Executive Producer). (2018, July 17). *The truth about getting fit* [TV documentary]. BBC TV.

YOUR SCHOOL CATHOLIC COLLEGE

SUN SAFE

- Australia has the highest incidence of skin cancer in the world due to the nation's predominately fair skin population and its traditional outdoor lifestyle.

- Australia receives high levels of ultra violet (UV) radiation with conditions comparable to the Sahara Desert.
- In Australia it takes just 11.7 minutes for your skin to be burnt and damaged by the sun's UV rays.
- Just six cases of sunburn in a lifetime could double the chance of developing a melanoma.
- UV rays cannot be seen or felt and are not related to heat.
- They are strongest when the sky is clear or there are scattered white clouds, and weakest when heavily overcast.

It is acknowledged that skin cancer is a major public health problem in Australia, with two out of every three people requiring treatment for some form of skin cancer in their lifetime. It is recognised that skin cancer is preventable and like any other medical condition, it is best dealt with by the application of preventative measures. While Your Catholic College will endeavour to assist in sun protection when students are participating in activities where they are exposed to UV radiation, it is accepted that ultimately, the responsibility is that of each individual and/or - in the case of children - their parents or guardians.

GENERAL

- Students will be encouraged to wear a cap/hat, which protects the face, ears, neck, shoulders and crown of the head while participating in sporting activities.
- In Physical Education classes and other school based activities where students will be fully exposed to the sun for periods of 10min or greater it will be compulsory for students to wear a College cap/hat. Broad spectrum 30+ sunscreen will be available for both staff and student use during these times.
- Caps/hats will be compulsory in Term 1 and 4 in Physical Education classes.

Br. OLLY PICKETT RECREATION CENTRE – LUNCHTIME USE

- Students must wait outside for the duty teacher before entering the Recreation Centre.
- Food or drink is not permitted inside at any time.
- School shoes are not to be worn when playing sport; appropriate sports shoes are a must.
- Any rough or dangerous play will result in exclusion from the Recreation Centre.

Fitness Centre (Year 11 and 12 students):

- Only students who have submitted the consent form will be permitted to use the centre (see the Physical Education Department).
- An induction will be done by a Physical Education teacher prior to being able to use the Fitness Centre.
- A towel must be brought and used every time, water bottle is recommended.
- Any misuse of equipment will result in removal from the centre and possible cancellation of membership.

SWIMMING POOL

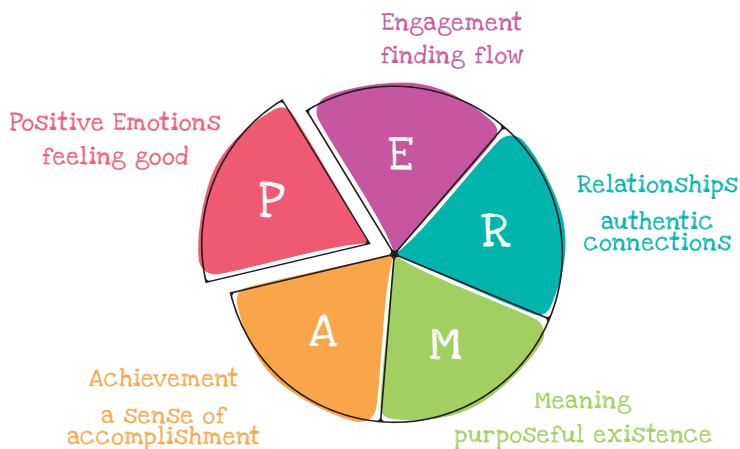
- No student is to enter the pool enclosure or the water except under the supervision of a qualified Physical Education teacher. Students are to enter the pool only via the change rooms and a high standard of personal hygiene is required. College bathers only will be worn. No jewellery is to be worn, including watches.
- There is to be no eating or drinking in the change rooms or pool enclosure and no running, pushing or "bombing" in or around the pool.
- The Pool Manager's Office is out of bounds to students.
- Students will be directed to shower before entering the pool. Showers are available on the pool concourse.

YOUR SCHOOL CATHOLIC COLLEGE

The mission of Your Catholic College is to promote the formation of the whole person to be an instrument of Christ in this world. Your parents have chosen our College for your secondary journey as they hope for you to be happy, healthy and to flourish in all aspects of your life. At the College, we embrace a Positive Education model which focuses on combining traditional education principles with research-supported ways of increasing happiness and wellbeing in a Catholic context.

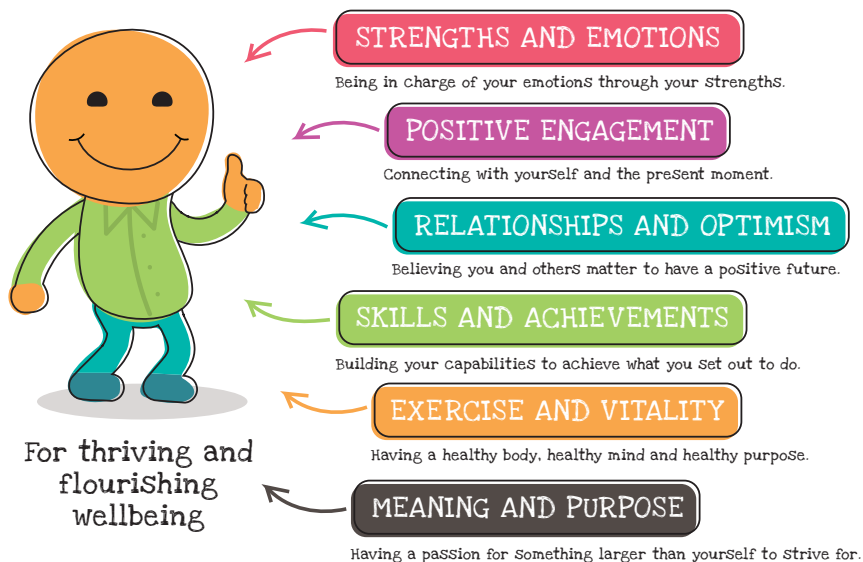
BEING HAPPY IS CENTRAL TO YOUR WELLBEING

In our modern world, everyone is in pursuit of happiness and there are many different ways to reach it. Most of us think that we know what happiness is, but what are the actual elements that promote happiness within each of us? Seligman's model of happiness (PERMA) helps us to understand these elements and what we can do to maximise each element to reach a life full of happiness.



DOING TO BUILD YOUR WELLBEING

Your state of wellbeing is a combination of the six equally important elements below and no one of them on its own shows how healthy your wellbeing is.



THE IMPORTANCE OF FAITH FOR YOUR WELLBEING

As a school community, we each bring our set of beliefs to the College every day. It is important that we learn about the beliefs of others so that we can create relationships of mutual understanding and respect.

As the cornerstone of our Catholic faith, Jesus encourages us to remember that having faith in God, prayer and reflection are all important for our spiritual development.

- Faith helps you to discover your purpose in life.
- Faith reminds you that overcoming challenges helps you grow.
- Faith trumps stress, anxiety and fear.
- Faith acts as the pathway to finding solutions.

YOUR SCHOOL CATHOLIC COLLEGE

POSITIVE EDUCATION AND POSITIVE PERSONAL DESCRIPTORS

When the state of your wellbeing is healthy, personal descriptors below could be used to describe you. Which ones would you like people to use when they think of you? In practice, what you would act like, look like, and sound like for these descriptors.

- A** accepted, accurate, adaptable, adventurous, affectionate, alert, amazing, ambitious, amazing, analytical, appreciated, appreciative, approachable, articulate, artistic, assertive,, attentive, attractive, aware
- B** balanced, beautiful, bold, brave, bright, bubbly
- C** calm, calming, carefree, careful, caring, cautious, charming, cheerful, civic-minded, clever, comfortable, committed, compassionate, competent, competitive, confident, conscientious, content, cool-headed, courageous, courteous, creative, curious
- D** daring, decisive, dedicated, definite, delightful, dependable, determined, diplomatic, disciplined, distinctive
- E** eager, easy-going, efficient, empathetic, encouraging, energetic, entertaining, enthusiastic, expressive
- F** fair faithful, fabulous, fantastic, flexible, forgiving, forthright, free, fresh, friendly, fulfilled fun loving funny
- G** generous, gentle, glowing, goal-driven, good, gorgeous, grateful
- H** happy, hardworking, helpful, hopeful, honest, humble, hysterical
- I** idealistic, independent, imaginative, innovative, inquisitive, insightful, intelligent, interesting, intuitive, inventive
- J** joyful, jolly, jubilant
- K** keen, kind
- L** level-headed, likeable, lively, logical, lovable, loved, loving, loyal
- M** merry, motivated
- N** neat, nice, nurturing
- O** objective, open-minded, optimistic, orderly, organised, original, outgoing
- P** particular, passionate, patient, peaceful, people, oriented, perceptive, persistent, personable, persuasive, playful, pleasant, pleasing, polite, positive, precise, practical, predictable, problem-solving, productive, proper, punctual
- Q** quick, quirky
- R** radiant, rational, realistic, reasonable, receptive, refreshed, relaxed, reliable, resilient, resourceful, respectful, responsible, responsive, restrained, romantic
- S** satisfied, secure, self-assured, self-disciplined, self-regulated, sensible, sensitive, settled, sharp, sincere, sociable, stable, steady, stoic, strong, structured, supportive, sure, sympathetic, systematic
- T** tactful, task-oriented, terrific, thankful, thorough, thoughtful, thrilling, tidy, tolerant, trusting, trustworthy
- U** unaffected, understanding
- V** valued, versatile, visionary, vital, vivacious
- W** warm-hearted, well-behaved, well-mannered, willing, witty, wonderful, worthy.
- Z** zan

(Source: Reachout)

BLESS US MARY, MOTHER OF GOD



GROW IN CHRIST





LEADING AN AUTHENTIC LIFE

When you think of people who inspire you, what is it about them that captures your mind and heart? Wherever you are on your own faith journey, there are some strong life lessons that we can learn during our teenage years about our future dreams for an authentic life.

Look for God in the 'everyday', not just in the scriptures.

God is always present in our lives, guiding us all to live according to Gospel values. Reflect on where you see 'the face of Jesus' in your interactions with others.

When you feel like the world is crashing down around you, plant your feet firm.

Stand tall and be proud of who you are and what you can achieve, even if it at times it feels 'uncool' or 'countercultural'.

Be a builder for the future of tomorrow.

You may find yourself surrounded by chaos or ruins, but you can choose to be bold and visionary.

The future of tomorrow is hope-filled because you can contribute to positive change.

It is important 'to dream and live'.

Sometimes we can get so caught up focusing on the future that we can miss out on living in the moment. Make time to stop and recognise the special moments in your day.

Ground your dreams in values.

Many of your hopes for the future are what Jesus hoped for our world; a world filled with peace, solidarity, respect, and friendship. Having a sound moral compass will take you far in the journey of life.

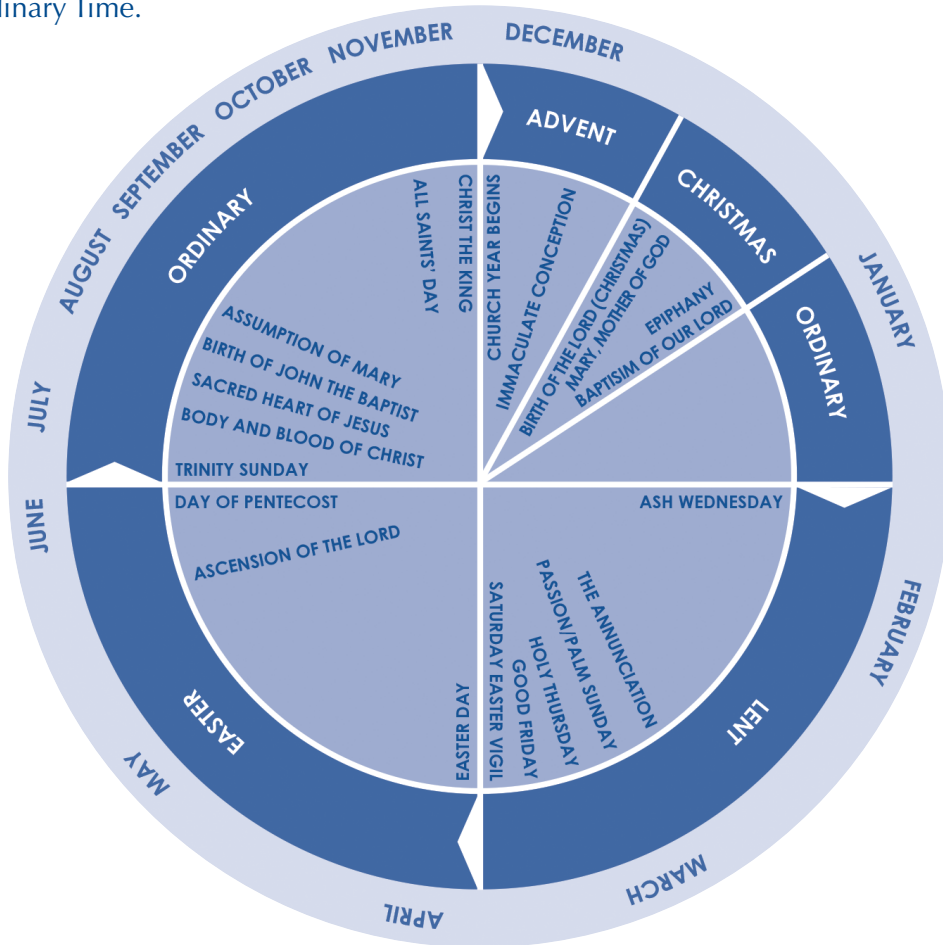
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THE SEASONS OF THE CHURCH

The Temporal Cycle of the Church year revolves around three great feast days that celebrate the Mysteries of Christ – Christmas, Easter and Pentecost. The seasons that connect these days are Advent, the Christmas Season, Lent, the Easter Season and Ordinary Time.



ADVENT

Begins the 4th Sunday before Christmas in preparation for Christ's coming. The feast of the Immaculate Conception of the Blessed Virgin Mary is celebrated during this season.

CHRISTMAS SEASON

2 weeks of celebration of Christ's birth, leading to Epiphany, the 'Christmas of the Gentiles,' and the Baptism of our Lord.

ORDINARY TIME PART 1

4-9 weeks between the Christmas Season and Lent.

LENT

Ash Wednesday followed by 40 days of preparation for Easter, concluding at the three days of the Triduum, the very centre of the whole Church Year.

HOLY WEEK

Passion Sunday followed by The Easter Triduum, the three days beginning with the Mass of the Lord's Supper on Holy Thursday and ending with Vespers on Easter Sunday.

EASTER SEASON

Easter Sunday followed by 50 days of rejoicing, including the Ascension, leading to the season's climax, Pentecost.

ORDINARY TIME PART 2

24 weeks from Holy Trinity Sunday to Christ the King Sunday. The feast of All Saints is celebrated late in this season.

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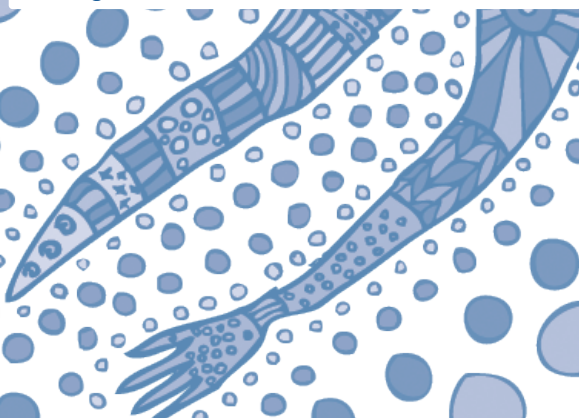
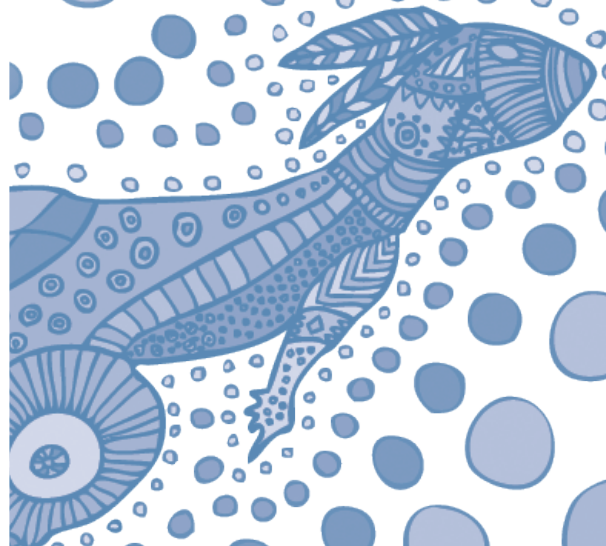
CRY OF THE EARTH, CRY OF THE PEOPLE

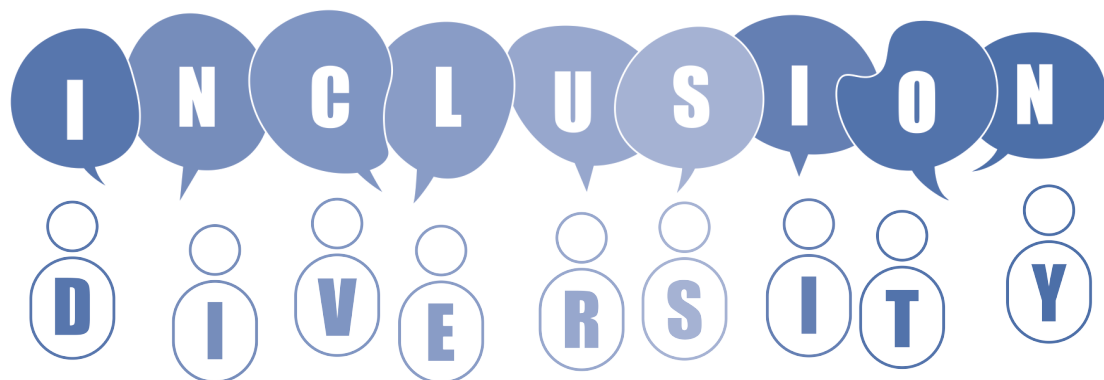
In his encyclical, *Laudato Si*, Pope Francis speaks of the need to care for creation and to reconcile our relationship with God. Pope Francis certainly challenges us to observe, reflect, discern, and pray about how we can respond to the 'cry of the earth'. Sometimes we can feel overwhelmed at the enormity of these tasks, however, we are not alone.

When we think of the notion of 'crying', we reflect on how we shed tears during sad or challenging times to express our sense of loss, grief, or uncertainty. Crying is a way to visibly lean into the pain and can spark a fire within us to change something for the better.

For First Nations people, their relationship with the land is at the centre of their lives and they are called to sustain and nurture all that has been created. If we, as Australians, engage in the Indigenous concept of *Dadirri* – the notion of listening deeply to one another – and actively live out the aims of the *Uluru Statement from the Heart*, there will hopefully be less tears of pain, and more tears of joy.

If we are to actively respond to the 'cry of the earth' and be a more sustainable Church, we must collectively commit to a change of heart, mind, and behaviour so that we can all play an active role in caring for God's creation.





THE NEED FOR AUTHENTIC INCLUSION IS REAL

If Jesus saw some of the unwelcoming, non-inclusive environments that many are subject to in today's world, what would his response be?

Genuine inclusion is an active response to the command of Jesus who called us, ***to love one another*** – one of the Two Great Commandments of our Christian faith – along with his other commandment, ***to love the Lord our God with all your heart, and with all your soul and with all your mind.***

Jesus doesn't say to us, ***Love one another***... but don't love those who weren't born in Australia (refugees), or those who don't have a particular complexion (racism), or those of different sexualities and gender identities (LGBTQUIA+).

Inclusion doesn't mean that we all must agree upon everything or that we can't have our own ideas. But inclusion does mean that we should respect and accept each other for who we are ... individuals made in the image and likeness of God.

Do I accept rituals, cultures, and traditions different to my own?

Do I treat everyone equally regardless of their race, cultural background, or sexual orientation or gender identity?

Do I work willingly and cooperatively with peers, teachers and school staff who are different from me?

Do I actively include all members of our school community in the classroom and during break times?

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THE FUTURE OF THE CHURCH IN AUSTRALIA

There is currently much discussion about the future of the Catholic Church. The Second Assembly of the Fifth Plenary Council of Australia in 2022 marked the end of a four-year-long journey of collective conversation, with final motions sent to Rome for approval by Pope Francis. The call to renew the life and mission of the Church in Australia is loud and urgent. It is widely recognised that a deep sense of healing must occur if the Church is ever going to be able to move forward.

But the responsibility for a vibrant and healthy Church does not just lie in the hands of appointed officials and clergy. We are all called to consider: what will be the impact if we can't see ourselves in the Church or the Church within us?

Individually and collectively, we have an opportunity for authentic renewal as 'we walk together' in what Pope Francis refers to as synodality. Australia's first saint, Saint Mary of the Cross Mackillop, is a faith-filled example of who we can look to as a source of inspiration.

“Whenever a young person falls,
in some sense all humanity falls.
Yet it is also true that when a young person
rises, it is as if the whole world rises as well.
Young people, what great potential you have
in your hands! What great strength
you have in your hearts!”

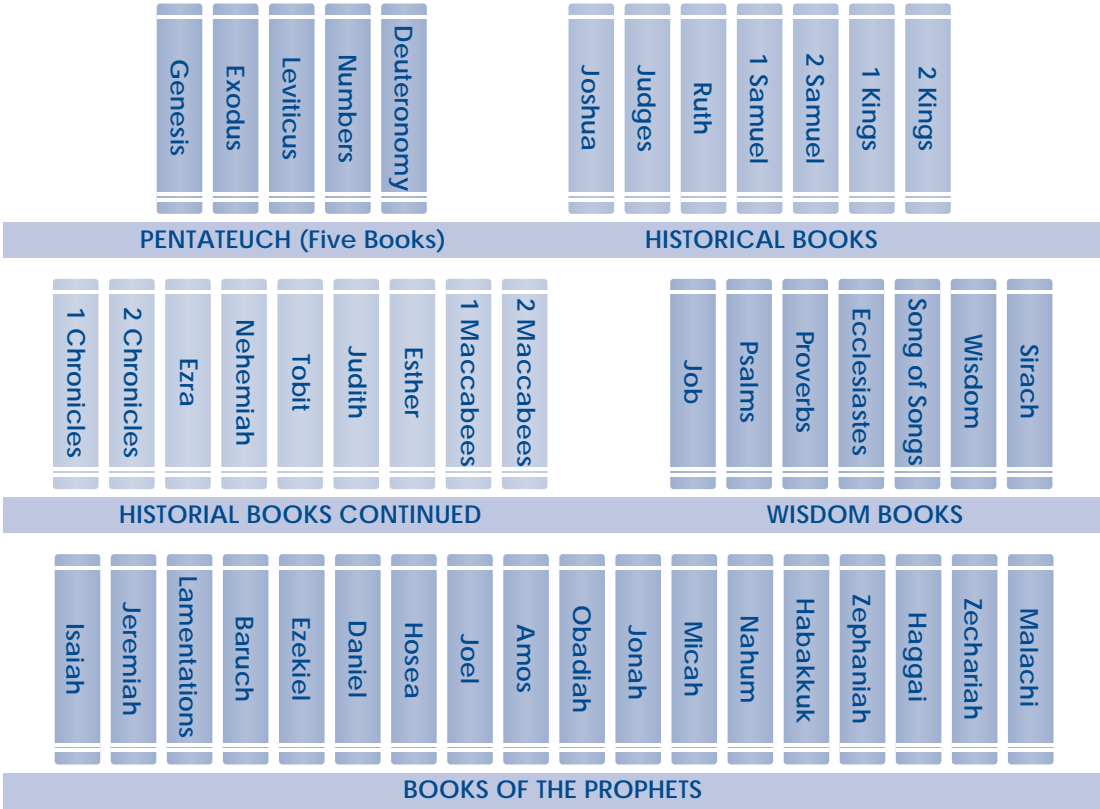
Pope Francis
2021 World Youth Day

Your voice, your contribution, and your sense of community are critical if the Church is to survive in the future. Remember, the Church in Australia is broader than just going to Mass; it plays a huge social service and educative role in our society. The future of the Church relies on you.

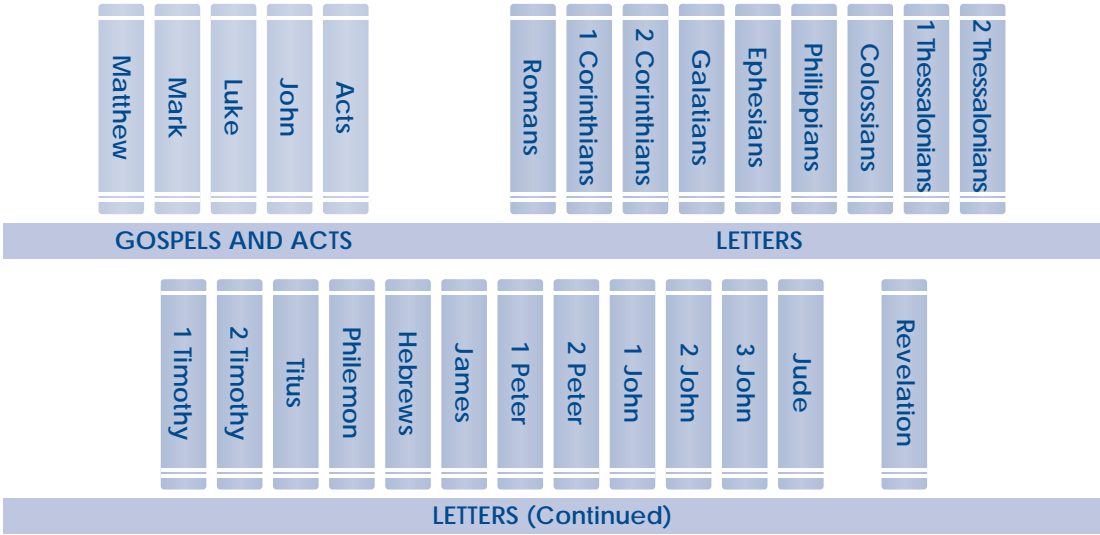
BOOKS OF THE BIBLE

The Bible is a book of books. It is a collection of scriptures which many different authors contributed to. The Catholic Bible is composed of 46 books of the Old Testament and the 27 books of the New Testament.

OLD TESTAMENT



NEW TESTAMENT



ORDER OF THE MASS

INTRODUCTORY RITES

Priest: In the name of the Father,
and of the Son, and of the Holy Spirit.

All: Amen.

Priest: The Lord be with you.

All: And with your spirit.

Penitential Act

Priest: May almighty God have
mercy on us, forgive us
our sins and bring us to
everlasting life.

All: Amen.

The Gloria

Opening Prayer

Priest: Let us pray . . .

All: Amen.

LITURGY OF THE WORD

(please be seated)

First Reading

At the end of the reading:

Reader: The Word of the Lord.

All: Thanks be to God.

Responsorial Psalm

All repeat the response

Gospel Acclamation

*We stand and sing Alleluia or
another acclamation*

The Gospel

Priest: The Lord be with you.

All: And with your spirit.

Priest: A reading from the Holy
Gospel according to . . .

All: Glory to you, O Lord.

At the end of the Gospel:

Priest: The Gospel of the Lord.

All: Praise to you, Lord
Jesus Christ.

Homily

The Creed

Prayers of Intercession

The priest invites us to pray:

Reader: Lord hear us.

All: Lord hear our prayer.

The priest says a final prayer:

All: Amen.

LITURGY OF THE EUCHARIST

Priest: Pray, brethren, (brothers and
sisters) that my sacrifice and
yours may be acceptable to
God, the almighty Father.

All: May the Lord accept this
sacrifice at your hands,
for the praise and glory of
His name, for our good and
the good of all His holy
Church.

Prayer over the Gifts

*The Priest prays the prayer over the
offerings:*

All: Amen.

Eucharistic Prayer

Priest: The Lord be with you.

All: And with your spirit.

Priest: Lift up your hearts.

All: We lift them up to the Lord.

Priest: Let us give thanks to the
Lord Our God.

All: It is right and just.

Preface Sanctus

All: Holy, Holy, Holy Lord,
God of hosts. Heaven and
Earth are full of your glory.
Hosanna in the highest.
Blessed is He who comes
in the name of the Lord.
Hosanna in the highest.
(please kneel)

Priest: The mystery of faith.

All: We proclaim your Death,
O Lord, and profess your
Resurrection until you come
again.

Priest: Through Him, and with
Him, and in Him, O God,
almighty Father, in the unity
of the Holy Spirit all glory
and honour is yours, for ever
and ever.

All: Amen.

The Lord's Prayer (please stand)

Priest: At the Saviour's command
and formed by divine
teaching, we dare to say:

All: Our Father, who art in
Heaven, hallowed be thy
name. Thy kingdom come.
Thy will be done on Earth,
as it is in Heaven. Give us
this day our daily bread. And
forgive us our trespasses,
as we forgive those who
trespass against us. And lead
us not into temptation but
deliver us from evil.

Priest: Deliver us, Lord, we pray,
from every evil, graciously
grant peace in our days, that
by the help of your mercy
we may be always free from
sin and safe from all distress
as we await the blessed
hope and the coming of our
Saviour, Jesus Christ.

All: For the kingdom, the power
and the glory are yours, now
and forever.

Priest: Lord Jesus Christ, who said
to your Apostles; Peace I
leave you, my peace I give
you; look not on our sins,
but on the faith of your
Church, and graciously
grant her peace and unity in
accordance with your will.
Who live and reign for ever
and ever.

All: Amen.

Priest: The peace of the Lord be
with you always.

All: And with your spirit.

Priest: Let us offer each other the
sign of peace.

Lamb of God

Priest: Behold the Lamb of God,
behold him who takes
away the sins of the world.
Blessed are those called to
the supper of the Lamb.

All: Lamb of God you take away
the sins of the world, have
mercy on us.
(repeat)

Lamb of God you take away
the sins of the world, grant
us peace.

All: Lord, I am not worthy that
you should enter under my
roof but only say the word
and my soul shall be healed.

*The Priest says the prayer after
Communion:*

All: Amen.

FINAL BLESSING AND DISMISSAL

Priest: The Lord be with you.

All: And with your spirit.

Priest: May almighty God bless
you, the Father, and the Son
and the Holy Spirit.

All: Amen.

Priest: Go in peace.

All: Thanks be to God.

16	Monday				
subject	homework/assignment	due	✓	notes	

17	Tuesday				
subject	homework/assignment	due	✓	notes	

18	Wednesday				
subject	homework/assignment	due	✓	notes	

19	Thursday				
subject	homework/assignment	due	✓	notes	

20	Friday				
subject	homework/assignment	due	✓	notes	

21	Saturday	St Agnes
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22	Sunday	Matthew 4:12-17
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Checked by (please sign)	Parent / Guardian
	Homeroom Teacher



– 3rd Sunday Ordinary Time –

JESUS BEGINS HIS MINISTRY IN GALILEE

Matthew 4:12-17

“The people who sat in darkness have seen a great light ...
From that time Jesus began to proclaim, “Repent, for the
kingdom of heaven has come near.”

PRAYER

*Loving God, sometimes my misgivings from last year, and my worries
about the year to come, feel a bit like a dark cloud hanging over me
At the start of this new school year, be my light. Help me to listen to Jesus’
voice in the words and actions of those who love and care for me,
so that I can follow Jesus more closely every day. Amen.*

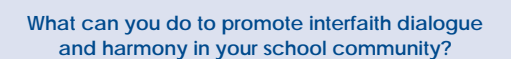


[illegible][illegible]

	Parent / Guardian
	Teacher

[illegible]

04	Saturday	05	Sunday
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Date	Subject	Homework/Assignments	Parent Teacher Communication
Monday 27			
Y11 & 12 OLNA			
Tuesday 28			
Y11 & 12 OLNA			
Wednesday 01			
Y11 & 12 OLNA			
Thursday 02			Saturday 04
Friday 03			Sunday 05

– 2nd Sunday of Lent –

WHEN LIFE HURTS

“Blessed are those who mourn; for they shall be comforted.” Matthew 5:4

We experience grief and loss when we lose someone that we love or feel close to. Grief is directly related to love; the more you love them, the more you grieve them.

There are many people in your life who can support you when ‘life hurts’ and remember it is ok to put your hand up for help. Be kind to yourself.

How can you show compassion towards others when you are aware of their loss?

See You Again,
Wiz Khalifa ft. Charlie Puth, 2015
<https://youtu.be/RgKAFK5djSk>

March 2023

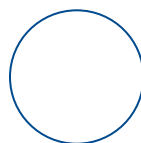
Student Movement Log	Date	Time	From	To	Reason	Signature

Teacher

Parent / Guardian

What do you want to achieve this week?

Draw an emoji to describe how you are feeling today. Why are you feeling this way?



What are you grateful for today?

Write down the act of kindness you have displayed this week.

What was the **best thing** about this week?

MON 02 Day

Term 4 commences

TUE 03 Day

WED 04 Day

THU 05 Day

FRI 06	Day <input type="text"/>
Rosaria Feast Day	

Due Date Check ☒

SUNDAY 08



Date	Subject	Homework/Assignments		Notes
Monday 17				
DAY ONE First Day of Term 3				
Tuesday 18				
DAY TWO				
Wednesday 19				
DAY THREE				
Thursday 20				
DAY FOUR				
Friday 21				
DAY FIVE				
Saturday 22				
Sunday 23				

– 16th Sunday of Ordinary Time –

KINDNESS STARTS WITH BEING KIND TO YOURSELF

Have you ever paused to reflect if you treat yourself with as much love, concern, and compassion as you treat others in your life? Are you quick to forgo your own wellbeing to help someone in need? Do you have the capacity to say ‘no’ when your cup is already full? Are you a people pleaser to your own detriment?

Kindness starts with being kind to yourself and only you can make this decision.

Take some time to audit your life and whether you are truly being kind to your own self.

Scars To Your Beautiful,
Alessia Cara, 2015
<https://youtu.be/MWASeaYuHZo>

July 2023



Date	Subject	Homework/Assignments	Due Date	✓	Notes	
Monday 20						I am grateful for . . .
DAY SIX UN World Day of Social Justice Year 12 Morning Assembly Year 9 Chapel Year 9 PASS 100 & 200 Golf Year 11 SOR Incursion Year 10 HSIE Excursion Year 11 SOR Excursion						1)
						2)
						3)
Tuesday 21						I am blessed because
DAY SEVEN Shrove Tuesday Year 11 Morning Assembly Year 8 Chapel Year 7 Social Debating Week 2						1)
						2)
						3)
Wednesday 22						I am thankful for . . .
DAY EIGHT Ash Wednesday Year 10 Morning Assembly Year 7 Chapel Year 10 Religion & Pastoral Incursion Ash Wednesday Liturgy Entrepreneur Workshop Frozen Jr Rehearsal						1)
						2)
						3)
Thursday 23						I am appreciative of
DAY NINE Year 8 CogAT Pastoral Session Art After Hours						1)
						2)
						3)
Friday 24						This week I have felt at ease because . . .
DAY TEN Swimming Carnival Presentation FED Round 2 ISDA Round 2 MHYC Sailing Primary Social Debating Week 2						1)
						2)
						3)
Saturday 25			Weekend Study Homework Program			
IGSA Badminton, IGSA Tennis, IGSA Touch, IGSA Water Polo, MSWA Softball, Santa Volleyball Independent Schools AFL						
Sunday 26						
First Sunday of Lent IGSA Rowing Regatta Frozen Jr Rehearsal						



Date	HOMEWORK	IMPORTANT DATES / ASSESSMENTS / EVENTS	
Monday 27			
Tuesday 28			
Wednesday 29			
Thursday 30			
Friday 31			PRIORITIES
Saturday 01			Checked by (please sign)
Sunday 02			

Feast Day

– Palm Sunday –

PALM SUNDAY – THE PASSION OF OUR LORD

Matthew 26:14-27:66 Jesus offered his disciples his Body and Blood at the Last Supper (Passover) meal, even though he knows that one of them would betray him. He prays for his disciples at Gethsemane, putting aside his own anguish. Jesus accepts his fate of humiliation and an agonising death by choice for the good of all Christ’s followers. Through Jesus’ example, we are reminded as Catholics that with death comes resurrection and with suffering comes transformation. The narrative of the Passion of the Lord is a rich example of the power of believing in God and having hope so that we may be transformed to positively influence the lives of others.

Parent / Guardian

Pastoral Care Advisor

April 2023